



Keyboard Shortcuts for People Who Hate (or Can't Remember) Keyboard Shortcuts!

Some are Too Useful to ignore!

[CMD Key is for MAC Keyboard!]

Of the literally hundreds of keyboard shortcuts in the various versions of *Photoshop* and *Photoshop Elements*, here are the ones that I use consistently and find to be real time-savers.

Bring up the Levels dialog box: CTRL - L [CMD - L]

Tool Selections

- V = Move Tool
- B = Brush Tool
- C = Crop Tool
- T = Type Tool
- E = Eraser Tool

Transform Image (scaling, rotating, etc.): CTRL - T [CMD - T]

Undo/Redo: CTRL - Z / CTRL - Y [CMD - Z / CMD - Y]

Changing magnification - Zoom In/Zoom Out: CTRL+ / CRL- [CMD+ / CMD-]

Fit the image to your screen: CTRL - 0 (zero) [CMD - 0]

To move your "real-time" view to a different part of your image: Press and hold the SPACEBAR while dragging around your image. The cursor turns into a small hand (the Move Tool). This is useful, too >> while you are using any other tool, just hold down the spacebar to momentarily move your image around.

To Temporarily switch to the Move Tool: At any time, press the CONTROL key [Command]

Toggle all palettes, tool bars, and menus ON/OFF and just view the image: Press TAB.

To move various objects (such as selections) in small increments: Use the Keyboard arrow keys for single-pixel adjustments. SHIFT-Arrow Keys will move the object in 10 pixel increments.

Quickly change tool size (eg; brush, eraser, etc.):] to increase size, [to decrease size (Bracket keys).

Quickly change the hardness of your brush, eraser, clone stamp, etc: SHIFT -] to increase hardness, SHIFT - [to decrease hardness

Set the Foreground/Background colors to default Black/White:

Press D

Switch between the Foreground/Background colors: Press X

Select All: CTRL - A [CMD - A]

Deselect (remove selection): CTRL - D [CMD - D]

Cut/Copy/Paste: CTRL - X, C, V [CMD - X, C, V]

Save: CTRL - S [CMD - S]

STAMP VISIBLE: CTRL-ALT-SHIFT - E [CMD-OPT-SHIFT - E]

I always called this one the "Special" keyboard shortcut because I could never remember it, and because it is mostly undocumented but enormously useful. It takes ALL the visible layers and puts them together on a new layer - but does not change the layers beneath. Generally before using this shortcut you want to have your topmost layer active. I use this frequently make some global change to my image without affecting the layers beneath.

Finally, remember that as in other programs, contextual menus are always very handy shortcuts - they are all over the Photoshop interface. Just point to the object and right-click with the mouse to see a menu of options that pertain the the object or control you are clicking on.

Mac Users - Read This!

- When you read procedures for Windows users (and not just for Photoshop), every time you see a keyboard shortcut calling for a CONTROL key, you use the COMMAND key. For the ALT key, you use the OPTION key.
- If you use the older one-button mouse, you can bring up contextual menus by clicking with the CONTROL key pressed.