

The files you need to complete Exercise 4 can be downloaded from ImageMedic.com. The zip file will create a folder called “Exercise 4 Files.”

Exercise 4a - Converting Color Photos to Black and White (Page 271, Brundage book)

There are **better ways** to convert a color image to black and white than just simply desaturating an image or using the **menu:ENHANCE>ADJUST COLOR>REMOVE COLOR**. Instead, you will use the **Convert to Black and White** command.

1. From your “**Exercise 4 Files**” folder, open the file, “**Academy.jpg**.”
2. For the sake of “pixel preservation,” make a copy of the Background Layer (you can do this via **menu:LAYER>DUPLICATE LAYER**)
3. With the new duplicate layer active, select **menu:ENHANCE>CONVERT TO BLACK AND WHITE**
4. You will see before/after representations of the image, but note that any changes you make will also be available real-time in the open image in the background while the dialog box is open. You may have to move things around to clearly see the changes on the larger image.
5. A good starting point is to select the *presets* at the bottom-left. These are called *Styles*. Once you select one you like, start tweaking the color sliders on the right until you get the effect you like. *Make small adjustments!*
6. When finished, click **OK** to apply the changes, then close the file ... saving is optional.

Exercise 4b - Color Tinting Photos – the Sepia Effect (Page 283, Brundage book)

Tinting black and white images was a big deal decades ago, and is still nice to do occasionally. You should avoid having the camera do this for you. Here’s how to do it in *Elements*.

7. From your “**Exercise 4 Files**” folder, open the file, “**Tint.jpg**.”
8. If you work from a black-and-white image, you need to make sure that the **Color Mode** of the image is set to **Color** before you can color-tint it. So, go to **menu:IMAGE>MODE** and select **RGB COLOR**.
9. Create a new **Hue/Saturation Adjustment Layer**
10. Make sure the box next to **Colorize** is checked.
11. Select a **Hue** (color) to use as the tint. You can select a sepia, and click **OK**.
12. If needed, use the **LAYER OPACITY** slider at the top of the Layers Palette to reduce the intensity of your tinting. Of course, you first have to make sure that the Adjustment Layer you just created is active (selected) first. When done, close the file ... saving is optional.