

## Photo-Shoot Checklist

### *Critical Preparations for a Digital Photo Shoot*

#### NIGHT BEFORE THE SHOOT

- Camera bag/case selected and cleaned out
- Camera Batteries Charged and Packed
- Battery Charger Packed
- Fresh Batteries for Speedlight
- Extra Batteries for Speedlight
- Lenses Inspected, Cleaned and Packed
- Filters Inspected, Cleaned and Packed
- Main Camera Inspected and Cleaned
- Memory Card Formatted In-Camera and Loaded
- Extra Memory Cards Packed
- Standby Camera Packed
- Reset Camera Settings**
  - Exposure Mode
  - Metering Mode
  - Focus Mode
  - Autofocus Setting
  - Drive Setting
  - ISO Setting
  - White Balance Setting
  - Image Quality Settings
  - Settings Bank Selected

#### **Optional Items Packed**

- Microfiber Cloth
- Blower Bulb
- Off-Camera Speedlight Cables
- Pad/Pencil/Model Releases
- Business Cards
- Flashlight
- Light Modifiers
- Gels

#### MORNING OF THE SHOOT

- Confirm Batteries Packed
- Confirm Memory Cards Packed
- Get the Tripod/Monopod
- Water Bottles
- Cell Phone
- Hat and Photo Vest
- Credentials & Permits
- Packed Camera Bag(s)

#### A Great Photograph ...

- *Has a theme.*
- *Focuses Attention*
- *Simplifies*